

**WICHITA HISTORIC PRESERVATION BOARD MINUTES  
12 MARCH 2007  
CITY HALL, 455 N. MAIN, 10TH FLOOR-MAPD CONFERENCE ROOM  
3 P.M.**

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Brief Sign meeting at George Lay Signs, 1016 North Waco at 2:15. p.m. for presentation on LED signs.

**Regular Scheduled meeting to began at 3:00 p.m.**

**ITEM NO. 1     ROLL CALL**

Members Present:                      Jim Guy  
   Elena Ingle  
   Lucio Arteaga  
   Roberta Johnson  
   George Platt  
   Kim Edgington (3:05)  
   Mim Hiesterman

Members Absent:

Staff Present:                              Kathy Morgan, Senior Planner, Historic Preservation Office  
   Barbara Hammond, Planning Analyst, Historic Preservation Office  
   Amber Schrag, City Archaeologist  
   Mike Gable, OCl

**ITEM NO. 2     ADDITIONS OR ADJUSTMENTS TO THE AGENDA**

Revise Item 8-2, should be Market instead of Waco.

**ITEM NO. 3     REVOLVING LOAN FUND UPDATE**

Revolving Loan Fund – Residential	\$60,538.39
Revolving Loan Fund – Non-Residential	
Deferred Loan Fund – Residential	\$36,164.00

**ITEM NO. 4     CORRESPONDENCE**

NONE

**ITEM NO. 5     APPROVAL OF MINUTES FROM THE 12 FEBRUARY 2007 MEETING**

**Motion #1 made by Johnson, 2<sup>nd</sup> by Guy to approve minutes of February 12, 2007 as presented with noted correction. Motion carried unanimously (7-0).**

**ITEM NO. 6     OLD BUSINESS**

NONE

**ITEM NO. 7     CONSENT AGENDA**

- A. Roof Repairs** –For properties eligible for the State Historic Income Tax Credits, the owners were notified and given the appropriate applications to file for the credits.

HPC2007-00052 thru 54; -56; -58 thru -64; -68; -70 thru -75; -80; -81; and -83 thru -85.

**B. Signs**

HPC2007-00065 929 N. St. Francis, replace existing way finding signs with new metal and vinyl letter signs

HPC2007-00066 907 W. Douglas, install new 32-1/2" X 42" metal sign with vinyl letters

HPC2007-00079 312 S. Broadway, repaint existing "BUS" sign and install greyhound logo – aluminum with white neon outline

**C. Other**

HPC2007-00078 870 Gilman, remove damaged steel siding and replace with quad four vinyl siding

HPC2007-00082 929 Buffum, remove damaged 8" steel siding and replace with vinyl to match original siding.

**Motion #2 made by Arteaga, 2<sup>nd</sup> by Edgington to approve the Consent Agenda Item(s) as presented. Motion carried unanimously (7-0).**

**ITEM NO. 8      CERTIFICATE OF APPROPRIATENESS APPLICATIONS**

1.      **MAJOR:**            (HPC2007-00076) Environs, Mentholatum Building  
         **APPLICANT:**    Rob Monson, Cheney Door  
         **FOR:**                136 S. Lulu

Applicant is submitting elevation plans for new cement block addition between two existing buildings.

Mr. Rob Mason was present for comments and questions.

**Motion #3 made by Ingle, 2<sup>nd</sup> by Hiesterman to find that the construction of a new building between two existing buildings does not damage, encroach or destroy the environs of the Mentholatum Building. Motion carried unanimously (7-0).**

2.      **MAJOR:**            (HPC2007-00086) Environs, Market Street Cottage  
         **APPLICANT:**    Laura Broyles  
         **FOR:**                1128 N. Market

Applicant is re-submitting roof repair, window replacement, and removal of non-original chimney for revolving loan application.

**Motion #4 made by Guy, 2<sup>nd</sup> by Ingle to find that the proposed renovation does not encroach, damage or destroy the environs of the Market Street Cottage, Comley House, and the revolving loan be approved with the condition that all other requirements are met. Motion carried unanimously (7-0).**

**Other Item**

**Motion #5 made by Johnson, 2<sup>nd</sup> by Guy to ratify decision made by preservation officer to allow described materials be placed in the window on HPC2007-00091, located at 1115 S Market. Motion carried unanimously (7-0).**

**ITEM NO. 9      MISCELLANEOUS MATTERS**

1.    LED Sign recommendation.  
     Kurt Schroeder, OCI/Superintendent was present for questions and to receive input from the Board about concerns with LED Signs for individually listed properties, contributing structures in historic districts and environs.

Individual properties listed on historic registers,  
and

No LED signs are permitted with the exception of theater buildings, which will be considered on a case-by-case basis.

Contributing properties within National Register  
Historic Districts:

If LED signs are allowed on any theater, they shall not utilize any audio effects and shall be a component of the overall sign design.

LED component must be part of an overall sign design. LED signs that contain no design component other than the LED reader board and cabinet will not be allowed.

Properties within the Environs of a designated  
historic property  
and

Required: Dimming capability (light sensor or programmed by computer). User must submit documentation of this capability and signature that commits to compliance with application for review.

Properties within the Environs of National  
Register Historic District:

Effects not allowed: Animation, scrolling text, moving images, flashing lights, audio.

Length of time per image: Message and/or image must hold 5 to 7 seconds before changing

Number of signs per parcel: Limited to one sign.

Size of sign: Not to exceed 10% of façade or 200 square feet, whichever is larger. Exception, the HPB may recommend further reduction in size if sign is within a line of sight of a register-listed property or district.

LED component must be part of an overall sign design. LED signs that contain no design component other than the LED reader board and cabinet will not be allowed.

2. Historic Preservation Fund Grant application
3. Application for Preserve America
4. Update on the Kelly Building-Scheduled for City Council
5. \$20,000.00 Grant was received from State Preservation Office to continue surveying area east of the arena site, from the railroad tracks south of Douglas, over to Ellis Street enough to survey approximately 130 buildings.
6. Four nominations are up for May States Site Review, Jackman House, 158 N Roosevelt, Smyser House - 931 Buffum, Grace Wilkie House, 4230 E English and the Newbern-Gore House - 400 South Roosevelt
7. Meet at 2:00 next month to continue working on the ordinance.

**ITEM NO. 10    ADJOURNMENT**

**Motion #6 made by Ingle, 2<sup>nd</sup> by Guy to adjourn at 5:13 p.m. Motion carried unanimously (7-0).**